

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, SEPTEMBER 3, 2026
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes, Director of Management & Operations, Solicitor Mike Wiley.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 9/9/26 to be paid on 9/2/26 in the amount of \$420,535.40.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 New Love Center Update - Holly Beaver, Executive Director
Commissioner Metzger announced that this item will be rescheduled to a later date.

4.0 PERSONNEL ACTIONS

- 4.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Recess Commissioners' Public Meeting for the Salary Board

**5.0 SALARY BOARD -SALARY BOARD MINUTES CAN BE FOUND ON
LYCO.ORG>ELECTED OFFICIALS>CONTROLLER**

- 5.1 Convene Salary Board.
- 5.2 Vote to approve the Salary Board minutes from the August 20, 2026 Salary Board meeting.
- 5.3 Vote to approve the following Salary Board Actions:

Courts

- Reclassify Chief of Adult Probation from a PG12 to a PG11.
- Reclassify Chief of Juvenile Probation from a PG12 to a PG11.
- Add a Law Clerk position in the Courts to the TDA
- Reclassify President Judge's Executive Secretary position from a PG5 to a PG7

District Attorney's Office

- Eliminate 11 Part-time Special Detective position in the DUI Center from the TDA.

Veteran's Affairs Office

- Retitle Director of Veteran's Affairs position to Manager of Veteran's Affairs.
- Retitle Assistant Director of Veteran's Affairs position to Assistant Manager of Veteran's Affairs.

5.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

6.1 Brad Shoemaker Vote to approve the Amendment to the Agreement with Oasis Management Services. (Inmate funds)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.2 Shannon Barnes – Vote to approve the resignation of Dan Clark from the County Authority.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.3 Shannon Barnes - Vote to approve the appointment of Jennifer Mariacher to the County Authority with an effective term of 9.3.2026 through 12.31.2027.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.4 Shannon Barnes – Vote to approve the Agreement with Tony Visco Architects in the amount of \$7,900.00. (Not an approved budgeted item, funds available through ACT 81)

6.5 Shannon Barnes – Vote to approve the quote from Tony Visco Architects in the amount of \$7,900.00. (Not an approved budgeted item, funds available through ACT 81)

Commissioner Metzger asked for a motion for 6.4 and 6.5 together as a slate.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

7.0 COMMISSIONER COMMENT

Commissioner Sortman expressed his excitement that we have a jet. He encouraged everyone that travels to utilize this service so we don't lose the service. He informed that

there is a six month to two-year span to make having a jet service for our community successful and the consequences if it isn't successful. Many people worked hard to get this service for our community.

Commissioner Mussina echoed Commissioner Sortman's comments. He made the analogy to shopping local. If we don't support local stores and services they will go away. He talked about the advantages of the direct flight to Charlotte. He encouraged all travelers to check out the service and look at all the additional costs such as long-term parking as well as gas to drive to a different airport. There is no cost to park at the Williamsport airport.

Commissioner Metzger reported that there are approximately 25,000 flights per year out of the airport. The leases sustain the airport. The key has been to get a commercial service for our area. Commissioner Metzger reported that prior to COVID there was a jet service to Charlotte through American Airlines that was doing well. If this new service is successful a second flight will be brought in. Next year will be the 100th anniversary of the airport. Amelia Earhart flew out of this airport. He commented on the fees for parking at the larger airports, as well as the cost of the tolls and gas.

Commissioner Mussina added that it is one of the easiest airports to maneuver and is convenient to use.

Commissioner Metzger thanked all the first responders and law enforcement for their work over the past two weeks with the Little League World Series. It takes a team working together to make sure that not only are the kids safe, but the community is safe also.

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Forest Rothchild, Director of Public Safety provided the following update:

I just want to give you kind of a status update where we are. We did have a variety of foundation collapses. We currently are in the process of doing evaluations. We also have PEMA coming up to join our team out in the field, so I'm just going to kind of run down through the townships and areas that we have. Due to last night's excessive flooding and raining, in fact, we had areas that received, between Clinton and our area, nearly 7 inches of rainfall in certain consolidated areas. South Williamsport, multiple, reported basement foundation collapses, particularly near Hill Street and West Southern Ave. Numerous residents experienced minor basement and home flooding. EMA is conducting field assessments, of the reported structural damage. Over in Jersey Shore, numerous reported minor residential flooding, some impact issues reported around the Law Street Run area. Obviously, it's a... that's a big project that's currently in the works. with additional field assessments that are going to be conducted later in the day. Over in the Waterville area, Route 44 and Route 973, above the Waterville restaurant along Route 44, were inaccessible as of approximately 7 a.m. this morning. At the trailer park near Route 44 and 973, an untethered propane tank was reported with a possible leak, but not yet confirmed.

Residents were also temporarily displaced last night in the Waterville area, but they have begun returning home. Countywide general conditions, numerous minor landslides, roadway damage, basement flooding, drainage issues. Initial assessments indicate that much of the damage resulted from heavy stormwater runoff, overwhelming local drainage systems. Rivers, streams remain elevated, creating concern if additional heavy rainfall occurs, but currently it looks like the next spot is basically already bypassed us since it was supposed to be about an hour ago. But there are other rains expected throughout the week. Current response needed. No significant unmet needs have been identified at this time. Municipalities are beginning to encourage to direct residents to the 211 for damage reporting, helping establish a centralized recorded residential impact. County EMAs are continuing situational awareness and field damage assessment teams are assessing South Williamsport first, followed by Jersey Shore and Watermill, and we'll continue to monitor the waterways, weather infrastructure impacts, and the municipal resources needed.

YOU TUBE PUBLIC COMMENT

None

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, September 10th, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

To View This Meeting and For More Detailed Information Click on The Link Below:

<https://www.youtube.com/watch?v=7T17WGDfqIY>

ATTACHMENT (A)

PERSONNEL ACTIONS:

Internal Changes:

Adult Probation – David Goodwin, Administrator of Probation & Pretrial Services, Full-Time, PG12, \$93,424.79.23 Annually, 80 Hours per Pay Period, Effective Date: August 16, 2026.

Correction to Salary - \$93,424.7923

Adult Probation – John Stahl, Chief Adult Probation Officer, Full-Time, PG11, \$92,196.7747 Annually, 80 Hours per Pay Period, Effective Date: August 16, 2026.

Juvenile Probation – Matthew Minnier, Chief Juvenile Probation Officer, Full-Time, PG11, \$88,354.593 Annually, 75 Hours per Pay Period, Effective Date: August 16, 2026.

Pre-Release Center – Joshua Johnson, Resident Supervisor II, Full-Time, Union, \$22.629402 per Hour, 80 Hours per Pay Period, Effective Date: August 30, 2026.

Correction – As a supervisor II he is not union per Nicki Gottschall

Forest Rothchild Storm Damage Update South Williamsport

Multiple reported basement/foundation collapses, particularly near Hill Street and West Southern Avenue.

Numerous residences experienced minor basement/home flooding.

EMA is conducting field assessment of the reported structural damage.

Jersey Shore

Numerous reports of minor residential flooding.

Some impacts/issues reported around Lawshee Run.

Additional field assessment may be conducted today.

Waterville / Route 44 / Route 973

Areas above Waterville Restaurant along Route 44 were inaccessible as of approximately 7:00 AM.

At the trailer park near Routes 44 and 973, an untethered propane/gas tank was reported, with a possible leak that had not yet been confirmed.

Residents who were temporarily displaced in Waterville have begun returning home.

Countywide Conditions

Numerous minor landslides, roadway damage, basement flooding, and drainage issues.

Initial assessment indicates much of the damage resulted from heavy stormwater runoff overwhelming local drainage systems.

Rivers and streams remain elevated, creating concern if additional heavy rainfall occurs through the end of the week.

Current Response / Needs

No significant unmet needs identified at this time.

Municipalities are being encouraged to direct residents to 211 for damage reporting, helping establish a centralized record of residential impacts.

County EMA is continuing situational awareness and field damage assessment.

Team is assessing South Williamsport first, followed as appropriate by Jersey Shore and Waterville.

We will continue monitoring waterways, weather, infrastructure impacts, and municipal resource needs.